

**Kerr Middle School Choral Department
Voice Lessons 2021—2022**

**Mrs. Patricia Roberts, voice teacher
per1040@me.com • 615-775-1210**

When: Once Weekly

Time: During Choir Class/Before school/After school

Where: Kerr choir rehearsal room or practice room

Cost: \$20 per lesson

Private Voice Lessons are designed to—

- Cultivate proper vocal technique and healthy singing habits
- Develop performance and stage presence skills
- Enhance confidence and self-esteem
- Explore a variety of music styles
- Improve musicianship and aural skills

Participation in this program requires an understanding and compliance of the following:

Student responsibilities

- Be on time for all scheduled lessons and follow guidelines pertaining to the cancellation policy
- Commit to consistent individual practice throughout the week and come to lessons prepared—Practice is a vital part of learning to master any skill
- Secure sheet music, method books and/or any other materials as suggested by voice teacher
- Fully prepare and enthusiastically participate in all studio-related activities—including, but not limited to recitals, auditions, studio performances, master classes and BISD Vocal Solo Contest

Family Responsibilities

- Submit payment per terms outlined under Financial Matters
- Encourage and support student in regular practice and preparation for lessons
- Ensure student attends and participates in all activities related to STEAM choral program
- Communicate directly with the voice teacher regarding schedule conflicts, absences, illness, financial concerns, etc. Timely communication will help secure the best possible outcome for all participants

Lesson Location and Scheduling

- Voice lessons will be taught in the STEAM choir rehearsal room
- Lessons are 25 minutes and will be scheduled during student's choir class or before/after school.
- Lessons will not be scheduled during academic classes.
- It is the responsibility of the student/parent to notify voice teacher by 8:00 am on the morning of the student's regularly scheduled lesson or the night before if a lesson is going to be missed.

Cancellation/Make-up Policy

- Should a student need to cancel a lesson for any reason, students/parents must contact the voice teacher by 8:00 am on the morning of the regularly scheduled lesson, preferably the night before.
- If a lesson is missed/cancelled and communication is NOT received within the established guidelines, students forfeit their lesson time for the week without refund.
- If a scheduled lesson falls on a school holiday (with the exception of major school breaks) every effort will be made to provide an alternative lesson time during the same week.
- Lessons cancelled by the instructor will be made up when the instructor is available or a credit will be issued to the student's account.

Financial Matters

- The lesson fee is \$20 per lesson
- Invoices will be sent electronically the week before payment is due
- Tuition is due by the first lesson of each month and should be made payable to the student's instructor: Mrs. Patricia Roberts
- Payment may be made via cash, check, Venmo or Zelle.
- Fees will be assessed for any returned checks
- Payments made more than 14 days past the due date will incur a late fee of \$10, this fee will be added to the next scheduled invoice.
- In the event that payment for lessons is severely delinquent, lessons will be suspended until the account is brought up to date
- Should tuition payments be consistently delinquent, the student may be dismissed from voice lessons and the lesson slot given to another student.

Additionally, students are responsible for supplemental fees that may arise throughout the year, including recital fees (approximately \$15 per event), sheet music, BISD Solo Competition entry fees and/or accompanist fees associated with studio performances.

Health & Safety Precautions

- In order to promote the safest possible environment for both the student and the teacher, we ask that you please cancel your lesson if you are feeling sick and/or experiencing symptoms of illness.
- Cancellations should be communicated with voice teacher using the guidelines outlined in the Cancellation/Make-up section of this document.
- Individual voice lessons will be taught in the choir rehearsal room off the main choir room. In an extreme circumstance should teachers or students be required to work from home, lessons may be conducted virtually.

Registration & Enrollment

To enroll in this program, please click the link below. Once your form is received, your voice teacher will contact you with your lesson time. Lesson slots will be filled in the order in which complete applications (form and first payment) are received.